

## **Frequently Asked Questions -- Continuous Enrollment at Greenwood School**

### **1. Does signing this contract mean my child must stay at Greenwood through graduation?**

No, signing the continuous enrollment contract does not bind you to remaining at Greenwood through graduation. It simply allows parents to fill out one less form. Admissions will assume the student is returning under the contract, unless parents notify us otherwise by the due dates specified in the contract. Parents will have plenty of time to notify the school if the student is not returning during the re-enrollment process. If your child is considering a transfer, please contact the Admissions Office at [kfraser@greenwoodjax.org](mailto:kfraser@greenwoodjax.org) or 904-726-5000.

### **2. What if our circumstances change mid-year, or after we sign the contract or send in the deposit?**

Change in circumstances, including moves or financial changes, will be handled on a case-by-case basis with the Admissions Office and Head of School. We understand that life can be unpredictable sometimes and do our best to support families through times of change and transition.

### **3. What if our family receives need-based financial aid?**

Financial aid applications must be submitted every year, and will be done through the FACTS system. If a family receives a financial aid award that does not meet their need, they can cancel the enrollment contract within 10 business days of receiving the award without further obligation.

### **4. Do I need to sign a contract for my new student?**

Yes, families with more than one enrolled child will have a contract for each child. Families sending a new student in the coming years will have to sign a continuous enrollment contract for their new student only.

### **5. Does a continuous enrollment contract guarantee enrollment for my child?**

No, each family is required to abide by policies set forth in the Family Handbook. Greenwood reserves the right to hold or deny re-enrollment for financial, academic, or conduct policy reasons.

### **6. Do both parents have to sign the enrollment contract in cases of separation or divorce?**

Both signatures are required on enrollment contracts. Each parent is required to sign an identical contract to the other. In one parent/sole custody households where only one parent makes education and financial decisions, then only one is required. Enrollment contracts are promises to enroll students, as

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well as promises to pay tuition and incidental expenses. Even if one parent in a separated household pays, the second parent, by signing, is agreeing to have the child enrolled at our school.